



Application for POA Regularly Scheduled Groups, Events & Social Functions

Revised 2/2023

Name of Group: _____ Contact Name: _____

Phone #: _____ Email Address: _____

Lot & Subdivison: _____ Mailing Address _____

Day(s) POA Community Center is desired _____

Time of event _____ to _____ Number of Members _____

I (We) understand and agree to the following terms:

1. The group will advertise (in Association Press and other areas as may be appropriate) that it is open to all POA members in good standing.
2. The group shall consist of a **MAJORITY** of POA members.
3. All POA group members **MUST** be members in good standing. Group contact/administrator agrees to prohibit any delinquent member and open event to all members in good-standing.
4. Group understands that this application is for the current or upcoming year only and that acceptance of this application does not automatically mean acceptance in subsequent years.
5. Group agrees to abide by all written POA Community Center rules. (See attached)
6. The Community Center is not closed to other members of the POA during the Regularly Scheduled event.
7. Coffee, tea, sugar, creamer and coffee cups will be supplied by the POA; any other paper products must be supplied by the group.
8. **AT THE END OF ANY EVENT, THE RESPONSIBLE PARTY WILL ENSURE THAT THE FOLLOWING HAS BEEN COMPLETED:**
 - All decorations brought in for the event **MUST** be removed.
 - All event generated trash **MUST** be removed.
 - Return all furniture to its original position.
 - Coffee burners are cleaned and all are turned off.
 - Counter tops and tables have been wiped off and are clear of any debris.
 - Owner Services should be contacted if any issues arise: 573-434-0021
 - If an event coincides with your event, or immediately follows, please be courteous.
 - No smoking is allowed inside the building or on the deck.

Elected Representative Signature

Print Name

Date