

**Four Seasons Lakesites
Property Owners Association, Inc.
Special Meeting Minutes
August 25, 2021**

CALL TO ORDER: President Mary Bustin called this special meeting of the Four Seasons Lakesites Property Owners Association Board of Directors to order at 11:27 a.m. at the offices of Missouri association Management, LLC. 2121 Bagnell Dam Blvd. Lake Ozark, MO 65049. Present for this meeting were; Mary Bustin, Maggie Moe, Patti Pilshaw and Christophe Torres. Absent were: Kurt Kuhlmann and Chris VanMeter. Present from Missouri Association Management, LLC were: Della Miller and Russ Mitchell

VOTING PROCEDURES: Mrs. Miller informed the Board members present that, Mrs. Bustin, Mr. VanMeter and Ms. Heather Dawson have submitted applications for the two (2) elected Board positions, to be voted on at the October 20, 2021 membership meeting. Based on the three applications, Mrs. Miller informed the Board that an election will be necessary. Mrs. Miller reviewed the By-Laws with the Board and discussed recommended voting procedures, including the need for this special meeting given the timeline requirements of the By-Laws. After a brief Discussion, Ms. Moe motioned to approve the draft resolution as discussed, Mr. Torres seconded the motion and the motion was unanimously approved. A copy of this approved resolution is attached to these minutes for reference.

ADJOURN: Having no further business to be considered, Mrs. Pilshaw motioned to adjourn the special meeting at 11:51 a.m. Ms. Moe seconded the motion and the motion carried.

Respectfully submitted

Russell Mitchell, Recording Secretary

RESOLUTION # 21-2
FOUR SEASONS LAKESITES PROPERTY OWNERS' ASSOCIATION, INC.
Approved: August 25, 2021

WHEREAS, The governing documents of the Four Seasons Lakesites Property Owners Association, Inc. mandate holding elections for the purpose of filling positions as Directors, serving on the Board of Directors of the Four Seasons Lakesites Property Owners Association, Inc.;

WHEREAS, Article IV, Section VII of the By-Laws of the Association states: "Votes of any Memembers in any election may be cast either in person at a meeting duly called for that purpose or by mail or by other means approved by the Board. The Board shall prescribe, approve by resolution, and publish in a newsletter or other similar media mailed to all Members, the voting procedures for casting ballots in person, by mail and by any other approved means. The publication of approved voting procedures shall be made at least thirty (30) days prior to any vote of the membership."

WHEREAS, the current Board of Directors desires to establish said voting procedures for the election of two (2) Directors' positions on the Board of Directors, coming vacant at the end of the next duly called meeting of the membership, scheduled to be held on October 16, 2021 at 10:00 a.m. at the Four Seasons Lakesites Property Owners Association, Inc. Community Center, located at 36 Vintage Drive, Four Seasons, Missouri 65049.

NOW THEREFORE BE IT RESOLVED:

1. The Board of Directors of the Four Seasons Lakesites Property Owners Association, Inc., under its authority as granted under Article IV, Section VII of the By-Laws of the Association, a document recorded in the Camden County, Missouri Recorder of Deeds office and in the Miller County, Missouri Recorder of Deeds office, hereby establishes said voting procedures.
2. Members of the Association may cast ballots for the election of Two (2) Directors, to serve on the Board of Directors, by: Casting official, numbered ballots in person, during the duly called meeting of the membership, to be held on October 16, 2021, voting On-Line by visiting www.fourseasonspoa.com and following the prompts or, by visiting the association's management office, located at 2121 Bagnell Dam Blvd. Lake Ozark, MO 65049 and obtaining an official, numbered ballot or requesting that said ballot be mailed to the member for completion and submission by no later than October 15, 2021 at 5:00 p.m. CST.